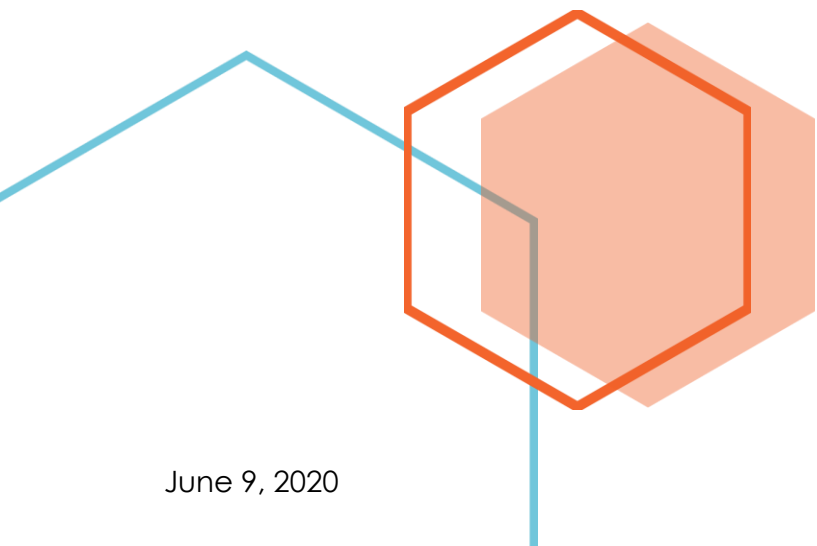




# Phased Reopening: PRC/Naturalization-Related Services

Turks & Caicos Islands Community College



June 9, 2020





# Phased Reopening: PRC/Naturalization-Related Services

## 1. TCI Studies and English Proficiency Classes Update

Prior to the COVID-19 lockdown, two classes were held at the Provo campus. This leaves a remaining two classes to be offered and an examination sitting to close off the current cycle. Classes will be conducted from June 15 – 19 and exams on June 22, 2020.

There were no new registrants/classes for the last cycle at the Grand Turk campus. However, there are a few eligible applicants who have not completed their examinations. This can be done during the June 22, 2020 sitting.

In light of this, the TCICC will resume all PRC and Naturalization related services providing national guidelines and protocols are adhered to.

## 2. Classes

- a) Classes and examinations should be conducted in rooms that can facilitate the 6 - foot social distancing protocol.
- b) The security officer/designated person should be stationed at the doorway to ensure all persons wear a form of face covering while indoors.
- c) The security officer/designated person should spray the hands of all persons entering the room.
- d) Air condition units should not be used. The room should be properly ventilated by opening all windows and doors.
- e) Desks should be placed 6 feet apart. This will determine the number of persons allowed to be in the room at any given time.

## TCICC VISION



To provide quality education for all sectors of the Turks and Caicos Islands Community by equipping individuals with the knowledge, skills and dispositions that would enable them to access emerging and existing opportunities, exercise their civil responsibilities prudently, enhancing their social and cultural lives and become productive citizens.



### 3. Examinations

- a) Applicants will be required to ‘check-in’ for their examination at least 30 minutes before the start of the examination. This will only be done in the office behind the protected Plexiglas.
- b) Examination papers should be placed face down on the desk before applicants arrive in the room.
- c) Steps 2b – e above should be followed.

### 4. Collection of Results

- a) Unsuccessful applicants will be called by the Administrative Assistant/Secretary.
- b) Successful applicants will be advised of a time to collect their results.

The administrative staff, course facilitators, invigilators, head and deputy coordinators should follow all other PRC related protocols.

### 5. Subsequent Class & Exam Cycles

Classes	Exams
June 22 – July 3, 2020	Monday, July 6, 2020
August 31 – September 24, 2020 (subject to change)	Friday, September 25, 2020 (subject to change)

Handwritten signature of Candice Malcolm.

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Candice Malcolm  
Head Coordinator  
PRC Programme