



**Turks & Caicos Islands Government
Ministry of Education
Scholarship Application Form
Explanatory Note to Application Form (2020):**

- i. **Forms must be completed in full, using block capitals and ticking boxes where applicable. The Applicant should make and retain a copy of their application folder. The original folder should be forwarded to the Secretary of the Scholarship Board, Ministry of Education, Grand Turk or the Education Department, Providenciales.**

- ii. ***The following documents must accompany each application:***
 - (a) Two (2) recent photographs certified by a notary public.
 - (b) Two (2) references – if employed, one must come from your current employer/supervisor; if unemployed, a community leader may submit a reference on your behalf. The other reference must come from the last institution attended. References are to be sent directly from referees in sealed envelopes.
 - (c) a transcript from the last school/institution you attended.
 - (d) If available at time of application, proof of acceptance/conditional offer into an institution prescribed by the Ministry of Education.
 - (e) Certified copy of document(s) showing Turks and Caicos Islander/belongership status (eg: National TCI Status Card).
 - In the absence of an applicant’s personal TCI status card submission of proof of applicant’s parent/s TCI status.
 - In the event an applicant was adopted by a Turks and Caicos Islander proof of adoption and parent/s TCI status.
 - (f) Certified copy of biodata page of passport.
 - (g) Certified copies of qualifications already obtained.
 - (h) A personal statement to be typewritten, 500-600 words double spaced, to include:
 - i. Reason for choice of study
 - ii. Personal record of achievement (honours, awards, etc)
 - iii. Mention of relevant work experience, if any
 - iv. Relevance of choice of study to national development

- iii. Applicants whose interests are in the area of Education and Health must submit their applications through the Director of Education and Director of Medical Services, respectively.

- iv. Civil servants must submit their applications through their Permanent Secretary and be endorsed by the Directorate of Human Resources.
- v. All civil Servants **MUST** state on the application form or in their personal statement the Ministry/Department of employment.
- vi. Additional Criteria for Athletic Scholarship applications includes the below:
 - **Recommendation letter from a National governing Body Representative (16) of which in the Turks and Caicos are:**
 - Turks and Caicos Islands Football Association
 - Turks and Caicos Islands Basketball Federation
 - Turks and Caicos National Softball Federation
 - Turks and Caicos Amateur Athletic Association
 - Turks and Caicos Cycling Federation
 - Turks and Caicos Islands Fitness and Body Building Federation
 - Turks and Caicos Islands Rugby Football Union
 - Turks and Caicos Islands Swim Federation
 - Turks and Caicos Islands Volleyball Federation
 - Turks and Caicos Islands Cricket Association
 - The Turks and Caicos National Darts Association
 - Turks and Caicos Islands Tennis Federation
 - Turks and Caicos Islands Golf Association
 - Turks & Caicos Boxing Federation
 - Turks & Caicos Islands Sailing Association
 - Turks and Caicos Islands Weightlifting Federation
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 - **Copy of Letter of Intent (Funding) from Institution;** A letter of intent is a promissory note from the college or university which is providing scholarship/award funding to the student athlete. It typically states the amount of funding offered. This letter of intent is also used to process student visas.
 - **Copy of Physical Clearance Report;** This is a medical physical that shows that the athlete is healthy to play/compete. This can be submitted along with the scholarship application.
 - **Copy of Athlete's Agreement;** The Athlete's Agreement is an agreement signed by the athlete which has various stipulations such as remaining eligible to compete; remaining in good standing with National federation; representing the Country in International competition; athlete code of conduct; required volunteer hours during summer break etc. with youth programmes in the TCI.
- vii. You may be required to attend an interview prior to confirmation of a scholarship award.
- vii: International / Regional Applicants **MUST** submit along with their application to the Ministry of Education an **INVOICE** from their accepted institution of tuition fees, accommodation fees. Information **MUST** be submitted along with Student ID # and bank wiring information of institution in order for your application to be presented to the Education Advisory Board.

**IN THE ABENCE OF OFFICIAL TUITION OR ACCOMMODATION INVOICE BY
JUNE 30TH 2020.**

- Proof of tuition/accommodation fees (if on campus) submitted on acceptance letter or via email received from Registrar Office from your institution
- SIGNED Lease agreement if off campus

PROOF OF DURATION OF STUDIES FROM INSTITUTION RECEIVED BY JUNE 30TH 2020

- Submission of proof of duration of studies from institution; **commencement AND completion date of studies**; either received from official acceptance letter or via email received from Registrar Office from your institution OR from school portal.

Areas of Priority (2020)	Areas of Priority (2020)
<p>Education (Max. Award = \$30,000/yr):</p> <p>Primary Education Primary education Secondary Education Education Management</p> <p>Secondary Education: Math Science Physical education Foreign Language Special Education Industrial Arts Education Home Economics Education Visual Arts Education English as a Second Language/Additional Language Music Education</p> <p>Health: (Max. Award = \$35,000/yr) Medicine (Emergency, Gynecology and Orthopedic, Pediatric Specialty) Dentistry Medical Technology Environmental Science Nursing (General, Public Health, Dialysis, Accident & Emergency, Oncology, High Dependency Unit, Neonatal, Operating Room Specialty) Dietician Health Care Management Health & Safety Emergency Medical Services Ultrasonography Physiotherapy Psychology Psychiatry</p> <p>Planning & Engineering: (Max. Award = \$35,000/yr) Structural Electrical Civil Mechanical Architecture Interior Design Facility/Estate Management Urban Development</p>	<p>Hospitality/Tourism (Max. Award = \$30,000/yr): All Areas</p> <p>Science & Technology: (Max. Award = \$35,000/yr) Agriculture Marine Biology Horticulture Forensic Science Marine Science/Biology Coastal Engineering Coral Reef Management Fisheries Science/Management Aquaculture Science/Management Terrestrial Ecology Wildlife/Habitat Restoration Biology Climate Change Management Geographic Information Systems (GIS) Land Surveying Geomatics Engineering Hydrographic Surveying Programmers (IT) Valuation & Estate Management</p> <p>Business, Finance & Management (Max. Award = \$30,000/yr): Paralegal studies Statistics Marketing & Sales Training & Development Industrial Relations Human Resources Management Finance International Business Sports Management Actuarial Sciences Economics Project Management Accounting (CPA, CIA, CMA)</p> <p>Technical/Vocational: (Max. Award = \$30,000/yr) Plumbing Electricity Auto Mechanics Carpentry Welding Masonry</p>

Biomedical Engineering Law: (Max. Award = \$30,000/yr): LLB (Bachelor of Law) Paralegal Studies Criminal Justice Studies Legislative Drafting Logistic Management and Communications: (Max. Award = \$30,000/yr) Procurement Management Communications	Maintenance Cosmetology Food Preparation/Chef Performing & Visual Arts (Dance, Drama, Music, Graphic & Design) Disaster Management and Social Sciences: (Max. Award = \$30,000/yr) Crisis & Disaster Management Forensic Social Work Social Services
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LIST OF APPROVED INSTITUTIONS FOR FULL SCHOLARSHIPS

<u>Region</u>	<u>Name of Institutions</u>
Caribbean	Turks and Caicos Islands Community College
	British West Indies Collegiate
	Barbados Community College
	Edna Manley School of Visual & Performing Arts
	Mico University College
	Northern Caribbean University
	Shortwood Teacher's College
	The University of the West Indies
	University of Technology
United Kingdom	Cardiff University
	Imperial College London
	King's College London
	London School of Economics & Political Science
	Newcastle University
	Northumbria University
	Nottingham Trent University
	Oxford Brookes University
	Queen Mary University of London
	University of Central Lancashire
	University College London
	University of Bristol
	University of Hull
	University of Kent
University of Leeds	

	University of Leicester
	University of Liverpool
	University of Manchester
	University of Sheffield
	University of Southampton
	University of Sussex
	University of Warwick
United States	
	Florida International University
	Howard University
	University of Florida
Canada	McGill University of Montreal
	University of Toronto

LIST OF APPROVED INSTITUTIONS FOR PARTIAL SCHOLARSHIPS

<u>Region</u>	<u>Name of Institutions</u>
Caribbean	St. George's University
United Kingdom	University of Keele
	London Metropolitan University
	Manchester Metropolitan University
	University of East London
	University of Buckingham
United States	American Flyers
	Johnson & Wales University
	Monroe College
	Pelican Flight Training
	Southeastern University
	University of Phoenix
	Walden University
Canada	Mount Saint Vincent University

Criteria for Approved Institutions

The approved list shall be modified bi-annually based on advice of the Education Advisory Board, research of the Ministry of Education and the set criteria listed below:

- 1) *Accreditation* - The Institution must be officially accredited by an established Accrediting Agency and according to the Accreditation requirements for Higher Education Institutions in each jurisdiction (Caribbean, United Kingdom or United States).
- 2) *Academic Standard* - The institution must have a high quality of good academic standing – The academic standard for GPA and for awarding an undergraduate degree must be no less than 2.0 (USA grading scheme) or equivalent.
- 3) *Cost* - The average cost for yearly tuition fee for undergraduate program must be no more than \$20,000.00 for the Institution to be included on the 'List of Approved Institutions for Full scholarship'. Institutions with an average tuition fee above \$20,000.00 can be included on the 'List of approved Institutions for Partial Scholarships'.
- 4) *Institution Performance* - For inclusion on full scholarship list, the Institution must be ranked by the latest QS World University Ranking with an exception of the Caribbean Institutions whose Institutional performance will be reviewed on a case by case basis.

Applications by students to pursue a course of study within ANY Field (priority or non- Priority) for an Institution outside of the above lists are eligible to be awarded a **GRANT not exceeding \$15,000 per annum**. Any Institution to which an applicant is awarded for outside of the above lists must at least meet the Accreditation criteria.

N.B.

SUBMISSION OF INCOMPLETE APPLICATIONS

Please note as of January 2018 applications will **ONLY** be accepted once ALL of the above requirements are attached to your applications to be presented to the Education Advisory Committee.

Submission of all required information is due by **April 30th** of a given year. The **ONLY** exception to this rule will be for persons not receiving the necessary information from their institution at the time of submission of their incomplete application by **APRIL 30th 2020** which are as follows:-

- Acceptance Letter
- Transcripts
- Examination results
- Proof from institution of tuition costing
- Proof of accommodation costing from institution if on campus OR signed lease agreement if off campus
- Proof of duration of studies from institution; commencement AND completion date of studies

Please note for international applicants deadline for presenting of ALL of the requirements is **June 30th 2020** and for local applicants deadline for presenting of ALL requirements is **August 17th 2020** as listed in this form MUST be presented to the Ministry of Education, Youth, Culture, Social and Library Services. IF your application does not have the requirements to be presented to the Education Advisory Committee your application will be returned.

PLEASE SUBMIT FROM YOUR INSTITUTION PROOF OF YOUR EXPECTED COMMENCEMENT AND COMPLETION DATE

PLEASE SUBMIT ALL APPLICATIONS IN HARD COPIES

***NB: This list is the approved 2019 modifications as applied from the 2017 Scholarship Policy booklet.
ALL Universities must be found to be fully accredited***